



# Winthrop Public Schools

One Metcalf Square

Town Hall

Winthrop, Massachusetts 02152

617-846-5500 x 7110 Fax 617-539-0891

***Lisa A. Howard, M.Ed.***

*Superintendent of Schools*

June 27, 2023

Dear Parent/Guardian,

The Winthrop Public Schools Residency Policy states that “students who are enrolled in the Winthrop Public Schools shall be required to re-establish residency prior to entering grades three (3), six (6) and nine (9).

This process is one of the safeguards used by the Winthrop Public Schools to ensure that all students enrolled in our schools are residents of the Town of Winthrop. Although the re-registration process may be an inconvenience to some families, we hope that residents understand that this is a valuable tool to ensure that all our students are in fact residents of the Town of Winthrop.

As a parent/guardian of a child/student entering grade **THREE, SIX and/or NINE**, you are **required** to fill out a Re-establish Residency Packet and provide the requested information prior to August 17, 2023 . Required documentation and policy may be found at:

<https://www.winthrop.k12.ma.us/Page/3282>

Once you have gathered all the required documentation necessary to re-register, please deliver the completed packet of information to the school your child will be attending in the Fall. A staff member will be present to review the packet and answer any questions you may have regarding the requested documentation. **Students will not be registered to attend the Winthrop Public Schools if the process has not been completed prior to the August 17, 2023, deadline.** You are not required to share any financial information that is listed on the required documentation, and you may redact that information as you deem necessary. All documentation must identify your current registering address including but not limited to parent/guardian photo identification. If you include utility bills, the bill must be one that is dated within the past 30 days and contains the current registering address.

If you have any questions related to the process, please contact the secretary of the school your child will be attending in the Fall. Please see page 2 for the locations, dates and times that are available for you to complete this process.



## Location and Hours of Re-Establish Residency Process

### Students Entering Grade 3: Arthur T. Cummings School

**Location:** 40 Hermon St (door across from Town Hall).

**Please call for an appointment: 617-846-5543 or email Arely Davis at [adavis@winthrop.k12.ma.us](mailto:adavis@winthrop.k12.ma.us)**

**Days and Time Open for Re-Establish Residency Appointments: July 10, 2023- August 17, 2023**

**Monday-Thursday**

### Students Entering Grade 6 : Winthrop Middle School

**Location:** 60 Payson Street 60 Payson Street (617)846-5507

#### Days and Time Open for Re-Establish Residency Process :

<u>Date</u>	<u>Time</u>
July 10-13	8:00am-11:30am
July 17-20	8:00am-11:30am
July 24-27	8:00am-11:30am
July 31- August 3	8:00am-11:30am
August 7-10	8:00am-11:30am
August 14-17	8:00am-11:30am

#### Evening Options

<u>Date</u>	<u>Time</u>
July 26	5:00pm-6:30pm
August 9	5:00pm-6:30pm

### Students Entering Grade 9: Winthrop High School

**Location:** Winthrop High School 400 Main Street

#### Days and Time Open for Re-Establish Residency Process :

<u>Date</u>	<u>Time</u>
July 10 & 11	6:30 am-11:30am
July 17-20	6:30 am-11:30am
July 24-27	6:30 am-11:30am
July 31- August 3	6:30 am-11:30am
August 7-10	6:30 am-11:30am
August 14-17	6:30 am-11:30am

#### Evening Options

<u>Date</u>	<u>Time</u>
July 26	5:00pm-6:30pm
August 9	5:00pm-6:30pm